

AUDIT AND STANDARDS COMMITTEE

Thursday, 14th December, 2023
6.30 pm





AUDIT AND STANDARDS COMMITTEE

ROOMS 2 & 3, TOWN HALL

Thursday, 14th December, 2023 at 6.30
pm

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Legal & Democracy by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall or the Contact Centre, Parker Lane, Burnley. Forms are also available on the Council's website <https://bit.ly/2BWX7d2>

AGENDA

1) *Apologies*

To receive any apologies for absence.

2) *Minutes*

5 - 8

To approve as a correct record the minutes of the previous meeting.

3) *Additional Items of Business*

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered as a matter of urgency.

4) *Declarations of Interest*

To receive any declarations of interest from Members relating to any item on the agenda, in accordance with the provisions of the Code of Conduct.

5) *Exclusion of the Public*

To determine during which items, if any, the public are to be excluded from the meeting.

6) *Public Question Time*

To consider questions, statements or petitions from Members of the Public.

PUBLIC ITEMS

- 7) Annual Accounts 2022/23** 9 - 186
To receive and approve the audited Statement of Accounts for 2022/23.
- 8) Auditor's Annual Report on Burnley Borough Council 2022/23** 187 - 220
To receive the Auditor's Annual Report 2022/23.
- 9) Arrangements for 2023/24 Annual Governance Statement** 221 - 234
To inform the Audit and Standards Committee of the arrangements to provide assurance for an Annual Governance Statement for the financial year 2023/24.
- 10) Internal Audit Progress Report Q2** 235 - 242
To inform members of the work undertaken by Internal Audit for the period 1st July to 30th September 2023.
- 11) Strategic Risk Register** 243 - 280
To update members on the Strategic Risk Register.
- 12) Fraud Risk Assessment 23/24** 281 - 290
To inform Members of the current fraud trends that affects the public sector.
- 13) External Review Report** 291 - 302
To inform members of the progress on the External Review of Internal Audit action plan.
- 14) Work Programme** 303 - 304
To consider the Work Programme for the current year.

PRIVATE ITEMS

MEMBERSHIP OF COMMITTEE

Councillors

Councillor Margaret Brindle (Chair)
Councillor Asif Raja (Vice-Chair)
Councillor Gail Barton
Councillor Scott Cunliffe
Councillor Karen Ingham

Councillor Lubna Khan
Councillor Gordon Lishman
Councillor Mike Steel
Councillor Andy Wight

Co-opted Members

Councillor Kathryn Haworth, Habergham Eaves Parish Council
Vacancy, Parish Council representative
David Swift, Independent Member
Stuart Arnfield, independent Member

External Auditor

Helen Stevenson, Grant Thornton-External Auditor
Georgia Jones, Grant Thornton-External Auditors

Published: Wednesday, 6 December 2023